

Late Rent Notice- All Jurisdictions (Except Balt. City)

Date: _____

TENANT: _____

UNIT: _____

Re: LEGAL ACTION FOR THE MONTH OF: _____

Please be advised that your rent is late for the above month(s). Accordingly, you must pay a 5% late fee with your rent as calculated below. If your rent is not paid by the _____ of the month, we will instruct our attorney to file a Failure to Pay Rent Complaint seeking repossession of your property due to this default under your lease. Accordingly, court costs will be assessed to your account as described below. **Please be advised that all sums described below must be paid in full to stop the eviction proceedings.**

TOTAL DUE IMMEDIATELY:

RENT..... \$ _____

LATE FEE..... \$ _____

TOTAL DUE NOW..... \$ _____*

*** If the TOTAL DUE NOW remains unpaid on the _____ of the month, there will be an additional \$17.00 plus an additional \$5.00 for each tenant, beyond the first, named as a Defendant on the Complaint in court filing fees due.**

***An additional \$40.00 in Sheriffs' Department Eviction Fee will be assessed to your account should the full balance remain unpaid for four (4) business days after the trial date in the Failure to Pay Rent case.**

“Persons with disabilities have the right to request reasonable accommodations to participate in the hearing process.” You have the right to defend any eviction action in court with an attorney.

Very truly yours,

_____, Property Manager