

# THREE DAY NOTICE TO PAY RENT OR QUIT

TO \_\_\_\_\_  
and all other tenants in possession of the premises describes as:

Address \_\_\_\_\_

City of \_\_\_\_\_ County of ~~Washington~~ **ã•ã•ã]ã**

PLEASE TAKE NOTICE that the rent is now due and payable on the above-described premises which you currently hold and occupy.

Your rental account is delinquent in the amount itemized as follows:

Rental Period _____	Rent due \$ _____
Rental Period _____	Rent due \$ _____
Rental Period _____	Rent due \$ _____
Rental Period _____	Rent due \$ _____

TOTAL RENT DUE \$ \_\_\_\_\_

You are hereby required to pay said rent in FULL within three (3) days or to remove yourself from and deliver up possession of the above-described premises, or legal proceedings will be instituted against you to recover possession of said premises, to declare the forfeiture of the Lease or Rental Agreement under which you occupy said premises and to recover rents, together with \$aaaa.00 **punitive damages**, with court costs and attorneys fees, according to the terms of your Lease or Rental agreement.

**YOU ARE FURTHER NOTIFIED** that by this notice your landlord, elects to, and does hereby declare a forfeiture of said lease or rental agreement if said rent is not paid in full .

Payment can  in person at \_\_\_\_\_  
be made  by Mail addressed to \_\_\_\_\_  
Check or Cashier's Check to be made payable to  
person authorized to receive payment

By: Cash  \_\_\_\_\_  
By: Cashiers Check  \_\_\_\_\_  
By: Money Order  \_\_\_\_\_  
By: Personal Check  \_\_\_\_\_  
address where payment is to be made  
City, State, Zip  
Phone Number

Payment can be made between the hours of \_\_\_\_\_ and \_\_\_\_\_  
 Monday - Through Friday  
 Other \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
Owner/Manager/Attorney for Landlord

## PROOF OF SERVICE

I, the undersigned, being at least 18 years of age, declare under penalty of perjury that I served the above notice, of which this is a true copy, on the above-mentioned tenant(s) in possession in the manner(s) indicated below:

- On \_\_\_\_\_, 20\_\_\_\_, I handed the notice to the tenants.
- On \_\_\_\_\_, 20\_\_\_\_ after attempting personal service, I handed the notice to a person of suitable age and discretion at the tenant's residence/business and mailed a copy to tenants residence by first class mail, postage prepaid..
- On \_\_\_\_\_, 20\_\_\_\_. after attempting service m both manners indicated above, I posted the notice on a conspicuous place at the tenant's residence, and mailed a copy to tenants residence by first class mail, postage prepaid...

Executed on \_\_\_\_\_, 20\_\_\_\_, at the City of \_\_\_\_\_, County of \_\_\_\_\_  
State of ~~Oklahoma~~ **ã•ã•ã]ã** Served by \_\_\_\_\_