

NOTICE TO CEASE/QUIT REQUEST FORM
(Please Print/Type Clearly)

Date: _____ Property/Landlord's name: _____
Contact Name: _____ Phone #: _____
Landlord Contact Email Address: _____

Tenant's full name: _____
Tenant's Address: _____ Apt. _____ City _____
State: New Jersey Zip Code _____

Notice to Cease _____ Quit _____ (Check one)

If you are requesting a Notice to Quit and you prepared the Cease yourself, attach a copy together with proof of service.

Please check the reason for the notice request from the following list of common grounds for eviction and describe *in detail* the violation/incident giving rise to the request on the lines provided on page 2. (This is not a complete list).

_____ **Violation of Lease/Rules and Regulations. ATTACH A COPY OF TENANT'S LEASE.**
Some common violations: Unauthorized Persons/Subletting (specify number of persons, names, ages, sex, race, description of person), Unsanitary Apartment (specifically describe and attach pictures), Failure to Provide Access (specify dates, time and reason access is necessary), Pets, Additional Locks, Noise (specify dates, times, and type of noise). HUD - failure to recertify or to report income, providing false information.

_____ **Disorderly Conduct** i.e. tenant is destroying peace and quiet enjoyment of other tenants. Specify the dates and times of the complaints from other tenants and the nature of each complaint, e.g. traffic in and out of apartment, loud music, yelling, fighting, noise (specify dates, times, and type of noise), etc. Attach copies of any written complaints received.

_____ **Damage to Landlord's Premises.** Specify date and describe damage. Attach pictures.

_____ **Refusal to Sign a New Lease.** Attach a copy of the lease you want the tenant to sign.

_____ **Rent Increase.** Specify the current monthly rent, the date of the last increase, the desired rent, and whether the town is subject to rent control. Please provide calculation of new rent.

_____ **Occupancy as Consideration of Employment.** Specify nature of employment, the date the employee moved to property & date of termination. Attach copy of employment agreement, if one exists.

_____ **Drugs.** Set forth the time, place, nature of the drug related incident and persons involved. Specify if police were involved, if any arrests were made, and what was found in apartment. Attach copy of lease and police report.

_____ **Assaults or Threats against Landlord or employees.** Specifically describe incident and advise if you felt threatened or afraid as a result of the threat/assault. Attach copies of police, incident and/or medical reports, if any.

